

IIMT

COLLEGE OF PHARMACY

Greater Noida



Approved by : AICTE Ministry of HRD Govt .of India, New Delhi & Pharmacy Council of India, New Delhi
Affiliated to : Dr. A.P.J. Abdul Kalam Technical University, & U.P.B.T.E., Lucknow, Uttar Pradesh

Date: 11/12/2021

NOTICE

PURCHASE COMMITTEE

It is pleased to re-constitute **Purchase Committee** as under.

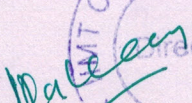
Objective: To ensure that quality materials are procured and standard purchase procedures are followed in major & minor purchases.

Function: The sub-committee will:-

- Collect and compile list of equipment, computers, chemicals, apparatus, glassware, and other miscellaneous items required throughout the year by the office and the departments
- Invite sealed tenders quoting the rates for the supply of items from the manufacturers, suppliers and dealers
- Open the tenders in presence of the Principal and scrutinize the validity of the tenders
- Record the resolutions of the meeting
- Recommend the purchase of the items in case of valid tenders
- Have a sub-group who will make market survey for purchase and sign rate verification certificate

All the members are requested to extend their full cooperation.

S.NO.	NAME	DESIGNATION	MOBILE NO.
01	Dr. Mallikarjuna B.P.(Director)	Chairman	9267900895
02	Mrs. Aarti Pal (Asst. Prof.)	Purchase Head	7618384507
03	Mr. Sudhir Arora(Dean)	Member	7503133530
04	Dr. Pushpendra jain(DSW)	Member	8130538260
05	Mr. Shubham Awasthi(Registrar)	Member	9990773898
06	Dr. Vivek Chauhan(HOD)	Member	9717934067


Dr. Mallikarjuna B.P.
Director